

Carers' Masterclass

London - 10th September 2011, The Gestalt Centre

Course Booking Form - **BOOKING CLOSES THURSDAY 1ST SEPTEMBER**



Your booking

I would like to book;

..... place(s) at a cost of £45 pp for **Carers**

..... place(s) at a cost of £55 pp for **Professional Network Members**

..... place(s) at a cost of £65 pp for **Professionals**

Price includes literature, refreshments, lunch and certificates of attendance.

Total £.....

Your details

Delegate 1: Title:..... Name:..... Job Title:.....

Please specify any special dietary or mobility requirements:.....

Delegate 2: Title:..... Name:..... Job Title:.....

Please specify any special dietary or mobility requirements:.....

Address:.....

.....

Telephone:..... Email address:.....

Please tell us how you heard about this event:.....

Payment

How would you like to pay?

Cheque/postal order (sterling only and made payable to Beat)

Credit/Debit Card (please complete your card details at the bottom of this form)

Invoice (purchase order** compulsory)

Please return your completed booking form to:
Professional Services Team

Beat
Wensum House,
103 Prince of Wales Road,
Norwich, NR1 1DW

Fax: 01603 664915

Email: professionalservices@b-eat.co.uk

****A Purchase Order is a commercial document issued by a buyer to a seller, indicating types, quantities, and agreed prices for products or services the seller will provide to the buyer. Sending a purchase order to a supplier constitutes a legal offer to buy products or services****

Terms and conditions

A confirmed booking constitutes formal acceptance of these terms and conditions.

Fees: cheques should be made payable to Beat

Cancellations: Once a booking form has been received by Beat, cancellation by a delegate will attract an administration fee of 20% of the full booking value.

Cancellations within one month of the event will not be eligible for a refund; however another delegate may be substituted. Failure to attend on the day, for any reason will not qualify for a refund. If for any reason Beat is unable to deliver the event, an alternative date will be offered or a refund given.

We value your support and promise to respect your privacy. The data we gather and hold is managed in accordance with the Data Protection Act (1998). We will not disclose, or share personal information supplied by you. By giving your details you are agreeing for us to contact you about our work and other fundraising activities.

If you are not happy for us to do so please tick this box

Signature:..... Date:.....

Card Payment - This information will be shredded once payment has been completed

Card Type (We only accept Visa, Mastercard, Switch/Maestro or Solo (UK Only)).....

Card No. Start date..... Expiry date.....

Name as shown on card..... Issue No. (if applicable).....

3 Digit security code..... Card holder's signature..... Date.....

Billing Address:.....